

# HARC BOARD AGENDA May 16, 2026 @2pm

Kurtistown Assembly of God Church, 17-550 Old Volcano Road & via ZOOM

www.HARC4U.com 808-313-0542

<b>Board of Directors</b> President- Jaylyn Brendlen - Vice Pres - Jordan Epperson - Treasurer- Devra Dynes Secretary- Marie Baird	Director-Brad Simone - Director-Linnette Quade -  Recently RESIGNED Director-Gary Davis - as of early May
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**I. Call to order- TIME:**

**II. Greetings :** Welcome guests in audience and on zoom. Please sign in, leave comments, we will answer questions at end of meeting.

**III. Roll call and introductions**

**IV. Approve Minutes & Reports**

- April Minutes already approved via email for bank and check signatures
- Approve financials. Review additional reports done via quickbooks.

**V. Unfinished Business:**

- Still need person to take minutes. Any volunteers?
- Need website, newsletter and transfer welcome letter created
- System for PO requests, tracking and approvals, need to streamline. Very time consuming!

**VI. STANDING COMMITTEE REPORTS**

- **ADMIN:** Devra requests for Board permission to meet with Jen Bowman, at my own expense, to go over the HARC online Quickbooks program. Discuss next priority with excess admin budget ( Quickbooks upgrade for PO tracking, mailers, extend bookkeepers duties.)
- **ROADS:** Jordan- Review purchase order requests approved via email, ne PO requests, upper D road
- **MEDIA:** Jaylyn - Need to prepare for mailer to be sent. Will need to hire to create web platform for signs if no one is able to volunteer.

**VII. SUB COMMITTEE REPORTS**

- Insurance:: no need to continue committee at this time
- Bookkeeping: Jaylyn- Books are off, extension sent IRS, review Bookkeepers explanation.
- By-Laws : Shannon- Bill 38 update, how effects by laws
- Membership Contact- Devra: prepare for next mailer.
- Community: Jaylyn - Community Center parking are issues, no signs, just threats, purchase no parking sign to install on pole with concrete
- Legal: no updates

**VIII. NEW BUSINESS:**

- Review flyers for opportunities to improve our roads
- Working together with HACA on welcome letter and mailer.
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