

HAWAIIAN ACRES ROAD CORPORATION BOARD MINUTES
Kurtistown Assembly of God Church, 17-550 Old Volcano Road & via ZOOM June
21, 2025 @2pm [www.HARC4U.com](https://us06web.zoom.us/j/83272241666?pwd=IN35ASRRf1C9QbKWJfPZxBRbhgdXTX.1) 808-313-0542 Zoom
link: [https://us06web.zoom.us/j/83272241666?](https://us06web.zoom.us/j/83272241666?pwd=IN35ASRRf1C9QbKWJfPZxBRbhgdXTX.1)
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Board of Directors

President-Jordan Epperson - present

Treasurer-Kaipō Dye - present

Secretary Pro tem- Shannon Matson - present

Director-Brad Simone - absent

Director-Gary Davis - present

Vice President-Devra Dynes - present

Secretary-Marie Baird - present

Director-Alex Hebeisen (on phone)

Director-David Sheridan - present

Director-Linnette Sawyer - absent

I. Call to order- 2:03pm

II. Greetings reminder to not interrupt speakers. If you want to respond, *after* speaker has finished talking, raise hand to be recognized by chair, who will then acknowledge the first person, allowing them to speak first. Each speaker has 3 minutes, a timer will be set. Please silence cell phones and devices.

III. Roll call and introductions of board members and audience. *Reminder fill out public comment card to be heard for questions and comments. Please remember to keep comments limited to agenda items only (3 minute limit).

IV. Reports

1. Officers

(a) **President- none**

(b) **Treasurer** - some discrepancies were discovered and are being addressed.

Kaipō is working on additional updates, and explained that an Open PO is a negative number, and a credit is a negative number, which generates a positive number. Devra mentioned that we used to have a policy where any POs that were open beyond 90 days would automatically be closed and then reopened when we needed to. Kaipō explained that Excel vs. Quickbooks are impossible to get them to communicate with each other. He mentioned: Step #1 - Update Quickbooks, Step #2 - Direct deposit vs. check signing. Geneva said we need "full detail expenditure reports" for public transparency. Kaipō mentioned benchmark dates as Sept. 2024 and March 2023 and said that one of the major issues is the triple handling of funds and he is trying to help reduce redundancy. He recommended that we start the new fiscal year, July 1st with a new system and scan/archive everything from June 2025 and older. He made a motion that we start fresh. Marie seconded the motion and it passed unanimously. It was mentioned that Margie does still have access to Quickbooks and also we do have a discount because we are a non-profit. It was estimated that it would be \$200 a year to include POs again. Kaipō made an amendment to the financial report on Road Balances as of 6/19/2025 to add in **-\$1147.44** under **Yamada** column for **Road G IN** row and changed the balance from **\$912.97** to **\$234.47**. All approved this amendment and Marie motioned to pass the Treasurer's report, Shannon seconded the motion and the motion was approved unanimously. Kaipō suggested comparisons and a budget showing future/past trends for next financials. He said he would talk to the bank about a special/separate fund for legal fees, potentially connected to a gofundme per Jordan's suggestion.

(c) **Secretary** - minutes from last month were motioned by Kaipō to approve, Shannon seconded, motion passed. Marie cannot attend the next two meetings and will attempt to join by zoom. She mentioned both Kaipō and Devra are on the bank account.

2. Roads - note that a motion was made by Gary and seconded by Marie that there would be no new POs this month until further evaluation was done on confirming the funds and any potential discrepancies as we transitioned to a new treasurer. Motion passed.

- (a) **1 road** Jordan Epperson- #1763 was done and closed. Open PO #1768 for \$1,700 for 1 load of 2 ½ in. drain rock and 2 loads of 1 ½ in. drain rock
- (b) **B road** Jaylyn Brendlen- there was confusion on what funds were available, holding off on anything new for now.
- (c) **C road** Geneva Jackson - no new POs, extend PO #1678. Lot owner from 8 & 11 had machinery removed and donated to HARC.
- (d) **D road** Graceson Ghen - Geneva to check in with Graceson.
- (e) **E road** Brad Simone - no new POs, PO #1767 to be used next Tues. (need to look into balance- possibly \$50 PO missing?)
- (f) **F road** Devra Dines - no new POs
- (g) **G/M/K roads** Geneva Jackson - nothing closed, keeping 3 open.

3. Community Service Update - no updates, except we need community service people.

V. Old business

- 1. Policy and procedure manual update **2025** - Devra said she will email Kaipo and Joanna to set up a time to discuss.
- 2. Zoom update - meeting camera - we used the Owl Zoom, it was set-up and working. It would be \$1,300 to purchase one.
- 3. Website update - recommendation to update the zoom link to auto. Schedule each month.
- 4. Mandatory dues letter draft and Monthly Special meeting/mandatory dues info- Gary motioned that we inform everyone we are working to obtain legal representation for mandatory road dues and that no money will be taken out any incoming dues for the legal retainer. Devra seconded. All were in favor.
- 5. Bill 82 back on- \$250,000 fund does exist but there is no application process yet from DPW. Jordan mentioned that there is no school bus service on 1 road now due to the deterioration of the road. We want to be first in line to apply for these funds. Additionally it was mentioned that Stephanie Bath from our community is on the Puna CDP Action Committee and was in support of connectivity roads and hopefully advocating for those.

VI. New business

- 1. Postcard dues reminder/Public Outreach Campaign- this was tabled
- 2. Digitizing old files/storage unit/Hard drive - also tabled
- 3. Discuss private contractor Joanna Habermann contract and role as office manager - It was mentioned that Joanna's contract would be emailed to board members for approval as Devra had some suggested changes. One change that was mentioned was the term "independent contractor" not hourly.
- 4. Discuss reorder of checks- a number of options were mentioned, including [checksforless.com](https://www.checksforless.com) with 250 checks at \$61.95 with shipping. Shannon motioned Kaipo could sort out what was best and make an order. Devra seconded the motion and all were in favor.

VII. Public comments-next meeting July 19, 2025. There were no public comments.

VIII.Meeting adjourned - 3:58pm. Shannon motioned, Alex seconded, all were in favor.