

# HAWAIIAN ACRES ROAD CORPORATION BOARD MEETING MINUTES

December 23rd, 2018 2 p.m.  
Hawaiian Acres Community Center

## Board Members Present:

President: Deborah Beaver  
Vice President: Geneva Jackson (via conference call)  
Secretary: Debi Lowe  
Secretary Pro Tem: Angela Esposito

## Board Members Absent:

Treasurer: Ashley Gagnon

## Road Representatives Present:

Road 1: Jordan Epperson  
Road B: Debi Lowe  
Road C: Deborah Beaver  
Road D: Graceson Ghen  
Road G: Geneva Jackson (via conference call)

## Road Representatives Absent:

Road E: Ashley Gagnon  
Road F: Chris Martin\* (resigned)

## Others in Attendance (in alphabetical order):

Jane Brahm, James Kiley, Shannon Matson, Bill McClellan, Joshua Mehalick, Susi Paleka, and Diane Stanley

## Introductions, Board Meeting Purpose, Aloha Etiquette, and Comment Forms:

- Who we are: Introduce HARC board and road reps present
- Why we are meeting: Quarterly meeting of the board of directors and annual membership meeting
- How we run our meetings: Review of Aloha Etiquette
- How you can participate: Fill out a Comment Form to be included in the public comments section

## Quorum, Call to Order, and Approval of Meeting Minutes:

- Confirm quorum of 4 board members
- Call to Order at 2:30 pm by President Deborah Beaver with quorum present
- No minutes to approve

## President's Report – Deborah Beaver:

- Deborah read position regarding the honor of being President for last year and stated the process for analyzing accounts and reallocation of revenues to appropriate road accounts. Deborah stated the hardship of taking care of her ill husband and reasons for why she is resigning today, 12/23/18. Geneva Jackson is new President.

## Swearing in of New Board Members and Oath of Office

- President: Geneva Jackson
- Vice-President: Jordan Epperson
- Secretary: Debi Lowe
- Director: Graceson Ghen

<p><b>ALOHA!</b></p> <p><b>We are:</b></p> <p><u>A</u>ll <u>L</u>andowners <u>O</u>f <u>H</u>awaiian <u>A</u> cres</p>	<p><b>Aloha Etiquette:</b></p> <ul style="list-style-type: none"><li>• Listen for understanding</li><li>• Be respectful</li><li>• Be concise</li><li>• Avoid repetition</li><li>• Agree to disagree</li><li>• Use appropriate phone/device usage</li></ul>
--	--

- Deborah introduced new board: President is Geneva Jackson, VP is Jordan Epperson, Debi Lowe is Secretary, Treasurer is Ashley Gagon, Angie Esposito is Secretary Pro Tem, Director is Graceson Ghen

#### **Secretary's Report – provided by Geneva Jackson**

- Geneva on tele conference: Geneva found volunteers for positions by talking to people during her mapping of the roads. In fact, Graceson Ghen will be our first Director as far as she is aware. We will be sending out information to all lot owners in hopes to acquire more volunteers and funds. Will have new by-laws this year and Hawaii Energy is interested in paying for sending out packets to all lot owners with new by-laws and information on status of HARC's funding needs, the work that has been done on the roads, the change in the Board, and enhanced communications. The packet will be the July newsletter packet.

#### **Treasurer's Report – provided by Deborah Beaver and Geneva Jackson in lieu of Ashley Gagnon's absence:**

- Deborah read stats from Ashley's treasurer's report regarding funds and expenditures for 2018. Geneva pointed out the cabinets in the community center that house the HARC records and she is present at the building every Wednesday from 10 to 2. The HARC office manager position was eliminated in July. Geneva and Ashley have been handling all the office work on a volunteer, non-paid basis, saving about \$1800 for 2018. The financials are available online and anyone can contact HARC and request a copy of the financials.
- HARC a new phone number on which people can leave a message with calls being returned within 24 hours to enable more communication with lot owners. In the past, messages could only be retrieved once or twice a week on the days that HARC volunteers were in the community center, a process that frustrated many who called. The number is 808-313-0542.
- Financial statements were received, reviewed, and filed for audit.
- At the end of each month, the treasurer lets each road rep know how much money is in each account.

#### **Road 1 Report – Jordan Epperson:**

- Mowing on narrow parts and intersections; 5 loads of 3" drain rock to fill larger pits; Jordan donated bob cat work; Sheldon did more road work and another 5 tons of rock between F & G. There is \$97 left in Road 1 Account.
- Geneva added that there are funds available for pavement and aggregate along sides of road 1 and she will propose a resolution at the next meeting to be on file, that funds will be able to go to aggregate to help widen Road 1.

#### **Road B Report – Geneva Jackson presented since Debi Lowe only recently became Road B representative:**

- Prior to Hurricane Lane, the previous road B rep stepped down, so Geneva adopted B Road and several lot owners have volunteered to fill pot holes, provide tractor work, and meet delivery drivers. No work had been done on Road B in 2017, but there was money available, so with those funds and emergency funds many loads and leveling helped to rework the damage done by Lane. We have 4 area advisors that Debi will be working with to ascertain conditions in the various areas of Road B. 5 hours of brush hog work will be done on all the corners of lettered roads and 8.

#### **Road C Report – Deborah Beaver:**

- Between 8 and 11, 2 loads of 1.5" gravel was spread earlier in the fall and more in December. Between 1 and 4, one load of 3" rock and tractor work were done to create better drainage on large pond areas. Between 4 and 8, several loads of 2" rock has been spread. Between 6 and 7, 1 load of 3" rock was spread in areas of standing water. Between 6 and 7, tractor work was done to smooth out the road.

**Road D Report – Deborah Beaver in lieu of Pam who has stepped down from being Road D rep:**

- Deborah read Pam’s road log: volunteers laid down ¾ ton of cold patch on drive strips and several loads of rock were spread in the worst areas. An anonymous homeowner dropped a load of cinder. The log is posted on the website for more details.

**Road E Report – Geneva Jackson in lieu of Ashley Gagnon:**

- Geneva reported for Ashley on Road E: 4 loads of gravel were spread between 2 and 8, though section of 6 did not get gravel and that section will get material in 2019. Also, between 8 and 9 another load of gravel will be spread before the end of the year.

**Road F Report – Geneva Jackson:**

- Geneva reported that the Board adopted F road because there was no report of condition reported from the rep. 5 to 2 did not get any rock or tractor work and it is very choppy. Ideally, material goes down and tractor work done at the same time. There is a lot of work to be done on F and the road is quite wide in some spots and there were some huge lakes in the road. Now the ponds are gone and though there is standing water from time to time, it is much better.

**Road G Report – Geneva Jackson:**

- Looking into doing cold patch repair on drive strips (8.5 to 6 road). Would like to have this section done with concrete using all volunteers, but it takes 8 hours to cure, and cold patch is needed now. We will be going for another USDA grant in hopes of getting concrete with fiber on the sections that currently have drive strips.
- The Fern Acres gate has increased the need for more signage to drivers and emergency response team showing exit routes.

**Unfinished Business:**

- ACTION/MOTION: None
- INFORMATION: None

**New Business:**

- ACTION/MOTION: None
- INFORMATION: Fern Acres Gate at end of Anthurium was an ingress, egress route between Fern Acres and Hawaiian Acres, but no longer. There is a lock box now at the gate for emergency response teams. Police departments do not have access, but they are aware of the gate. Sheldon, our volunteer fire fighting team does have access, as well. It is paramount that no one tamper with the lock box at the Fern Acres Gate as that could hamper emergency response access.
- Need to establish secondary exit routes in the event of emergencies, such as what happened during Hurricane Lane. Perhaps fortify Road 9 and Board is willing to do fund matching.

**Public Comments:**

- Request for Board to write and work with County and other agencies regarding the many issues and concerns that have been created due to the implementation of the gate between Fern Acres and Hawaiian Acres. Geneva stated that County will have nothing to do with us because we are a “subdivision.”
- The new HARC mobile phone number is 808-313-0542

**Meeting Adjournment:**

- Adjournment at 3:42 pm by President Geneva Jackson

- Next Board Meeting is March 10, 2019 at 2:00 p.m. at the Hawaiian Acres Community Center

**Minutes respectfully submitted by:**

Secretary Name: Debi Lowe

Secretary Signature: \_\_\_\_\_

Date Board Approved: \_\_\_\_\_