

HAWAIIAN ACRES ROAD CORPORATION

Meeting Minutes

May 26, 2011

- I. Meeting called to order at 6:35pm (prior to call to order, Ronda noticed she had sent in wrong copy of minutes. She read the corrections)
 - A. Greetings extended by Gary Cruden, President
 - B. Board Members present: Gary, Devra, Ronda, Patrice.
 - C. Guests: Susan, Randy, with Susan taping the meeting on her personal device.
- II. Announcements: Dante introduced himself and stated he had a box scraper for road work at \$50/hr. The person he works under has a million dollar bond. He lives on Road 10. His number is 769-3374.
- III. Minutes of April 28, 2011 approved with the corrections read previously.
- IV. President's Report:
 - A. Gary made a motion to elect Patrice Vice-President, Ronda 2nd.
Passed, 4 ayes
 - B. The University of Hawaii class was unable to complete the audit due to suspicions of wrong doing. The report will be forwarded to the Attorney General.
 - C. The Executive Board met to discuss the audit report, office procedures, agenda, and fees for documents.
 - D. A special meeting was held to report executive board findings and to vote on procedures and fees.
- V. Treasurer's Report:
 - A. \$1205. Has been collected this month. We had \$499.50 for office staff/professional services in May. We also spent \$873.17 of remaining road funds. We have approximately 580 members.
 - B. According to audit report Quick Books could not be reconciled due to monies in /monies out not being in agreement. We also need a comprehensive accounting practices manual with checks and balances. Mail needs to be logged in weekly and a deposit made weekly.
 - C. Motion by Ronda to hire P & L Bookkeeping to clean up accounting practices and to train office manager and treasurer on how to transfer from quick books to spread sheet; 2nd by Devra. Devra offered 4 quotes. Passed 4 ayes.
 - D. Motion by Devra, 2nd by Gary, to buy more memory for computer. Cost approximately \$100. Passed 4 ayes.
 - E. Motion by Ronda, 2nd by Devra, to buy new Quick Books 2011,

cost approximately \$270. Passed 4 ayes.

VI. Secretary's Report: None

VII. Unfinished Business:

A. Pavement: None

B. B Road: None

C. C Road: Close PO 6638, ext 6634 and 6635

D. D Road: None

E. E Road: PO 6637 and 6633 close upon payment, extend PO 6629

F. F Road: None

G. G Road: PO 6640 for 2 loads drain rock

H. Emergency: Ext PO 6631

I. No By-laws and amendments discussion

J. Special Rules: Tabled

VII. New Business:

A. According to CDP sub-divisions are responsible for paving private roads leading to public parks.

B. It is not feasible to have one contractor do all roads as each has specific road machinery. We need to have an updated list of all contractors willing to work in the acres.

IX. Other Business: No action on Randy's letter.

Meeting adjourned at 7:39pm.